



## Listing Information Requirements – Seller

The following documents must be provided by the Seller to the Mill Creek Partners Broker. It is preferable that they be available to the Broker at the time of the initial listing meeting. This will assist the Broker in efficiently and quickly evaluating the business. If information is not available at the initial meeting, the Seller must provide data and information within 14 days of signing the Listing Agreement.

- Business tax returns for the last three years ( )
- Financial statements for the last three years and current year-to-date including profit and loss and balance sheet, if available. ( )
- If rental property, current lease agreement ( )
- If real estate included in sale, copy of deed ( )
- Itemization of furniture, equipment and inventory, if applicable ( )
- Listing of equipment lease agreements ( )
- Itemization of all liens and encumbrances ( )
- Current/pending litigation or material business issues ( )